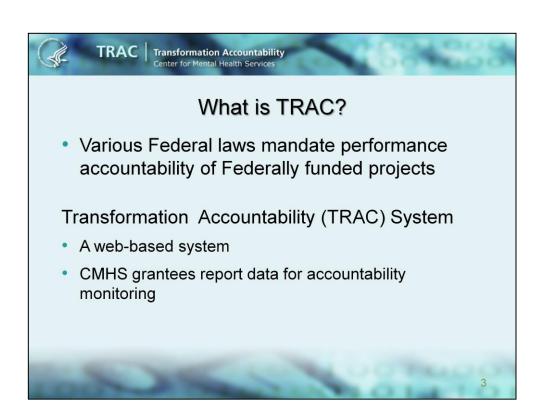
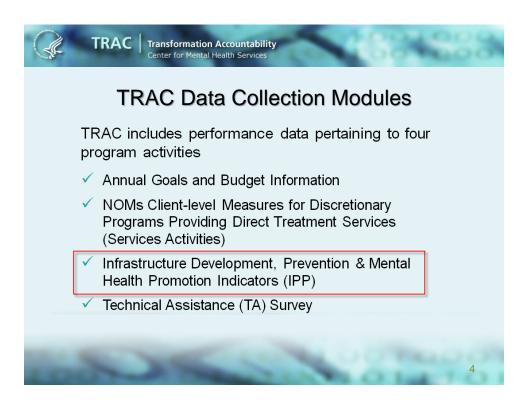




- •Our agenda today includes an
- Overview of TRAC and goals of TRAC;
- •Your responsibilities for collecting data including deadlines for submitting TRAC data;
- •Components of the result record that you will be expected to complete; and
- •An overview of IPP Categories and Indicators that will apply to your program.



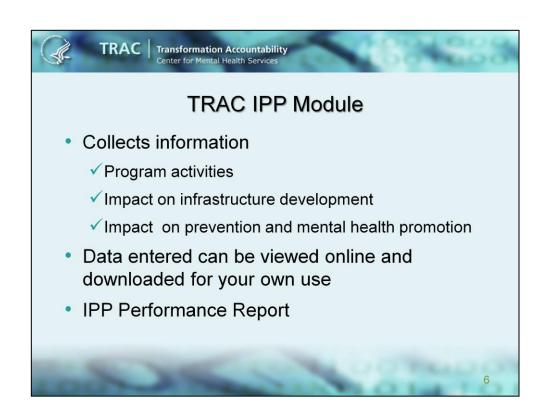
- •Federal laws mandate performance <u>accountability</u> of Federally funded projects
- •TRAC is the Web-based, centralized, data platform that collects and reports outcome measures on CMHS programs
- •You are required to collect and submit data to the TRAC system based on the activities conducted
- CMHS Program leadership determine which data collections apply for your grant based on the Request for Application



- •TRAC includes a variety of data collection Activities
- •In this presentation we'll be discussing data collection activities for the Infrastructure Development, Prevention and Mental Health Promotion activities



- •The goals of TRAC are to demonstrate your activities and accomplishments as a result of the grant to various interest groups.
- The Intent is to legitimize funding
- It shows what CMHS is doing and how your programs are succeeding and achieving your <u>goals</u>
- •Mgmt wants to share the success stories of CMHS and to improve performance moving forward
- •TRAC is a tool for keeping you and CMHS program staff on same page regarding expectations & performance

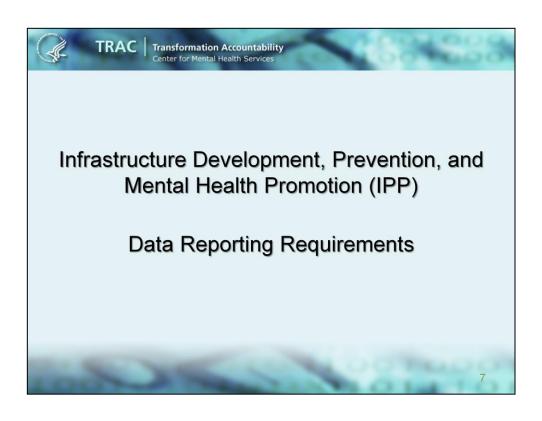


The TRAC IPP module collects information on your activities and their impact on Infrastructure Development and/or Prevention and Mental Health Promotion.

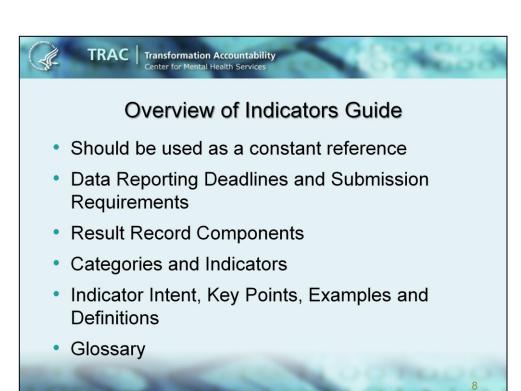
Infrastructure Development activities are those activities targeted at increasing the capacity and capabilities of the mental health services system.

Prevention activities are those interventions that occur prior to the onset of a disorder that are intended to prevent or reduce risk for the disorder or that occur after the onset of the disorder in order to prevent or reduce negative consequences of the disorder.

Mental Health Promotion activities are those interventions that aim to enhance the ability to achieve developmentally appropriate tasks and a positive sense of self-esteem, mastery, well-being, and social inclusion and to strengthen the ability to cope with adversity.

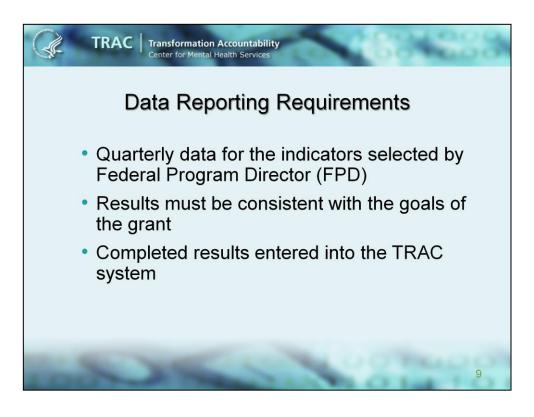


Now I'll talk about the IPP data reporting requirements.



•

- •The Overview of Indicators Guide should be your official reference in collecting and submitting IPP data.
- •It is divided into sections listed on this slide.
- •For each indicator there is a description of the intent and key points, we have provided you with examples as well as definitions
- •As the Overview of Indicators Guide is updated, the latest version is posted on the TRAC website along with a document that indicates the changes. This can be found under the General Info tab under IPP activities.

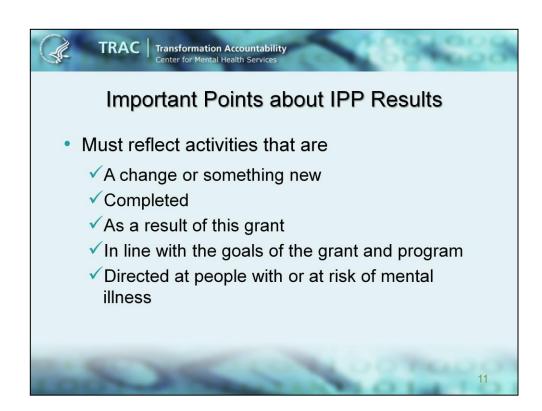


- You will collect and report data quarterly for indicators selected by CMHS leadership for the program
- Your Results must be consistent with the goals of your grant
- You will submit your completed results to TRAC
- You Government Project Officer (GPO) will review the results to ensure the results are in line with program goals. This review takes place within the TRAC system and you may be asked to edit your results. We will cover this process in the data entry training.

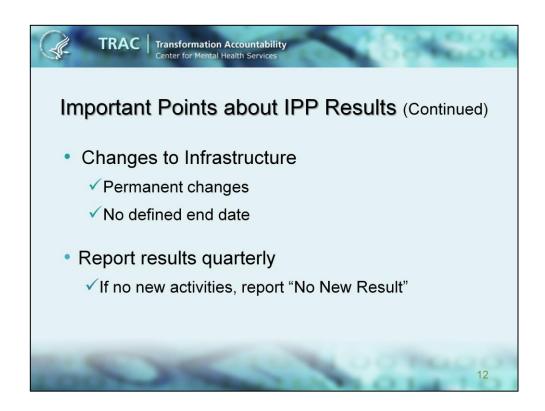
(		nnsformation Accounta nter for Mental Health Servi		3	þ	
	Timeline for Reporting Results and GPO Review					
	Federal Fis	scal Year: Oc	tober 1 <sup>st</sup> – Sept	ember 30 <sup>th</sup>		
	IPP results completed between:	Must enter into TRAC by:	GPO review & grantee revisions completed by:	System locks on:		
	Oct 1 – Dec 31	Jan 31	March 31	April 1		
	Jan 1 – Mar 31	April 30	June 30	July 1		
	Apr 1 – June 30	July 31	Sept 30	Oct 1		
	July 1 – Sept 30	Oct 31	Dec 31	Jan 1		
F	660	1		10		

- •This slide provides key dates and time frames for reporting IPP results data.
- You will report results for the quarter in which activities were completed
- •Federal fiscal year begins October 1 of the previous calendar year and ends on September 30.
- •You have **one month** after the close of each quarter to submit your Results into TRAC.
- During the time that you are entering data and for an additional quarter after your data entry deadline, your GPO can review your results and you can edit results as requested. All review and revisions need to be completed by the specified date. The system will lock the quarter on the specific date and no further data entry, review or editing of results will be allowed for that quarter.
- •If your GPO requests edits to a result, you need to complete it by the deadline noted.

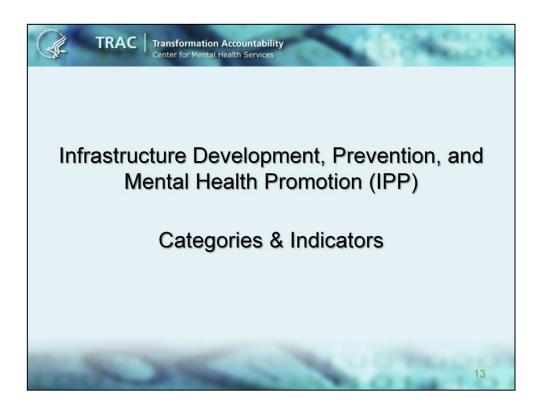
Refer to current quarter as an example.



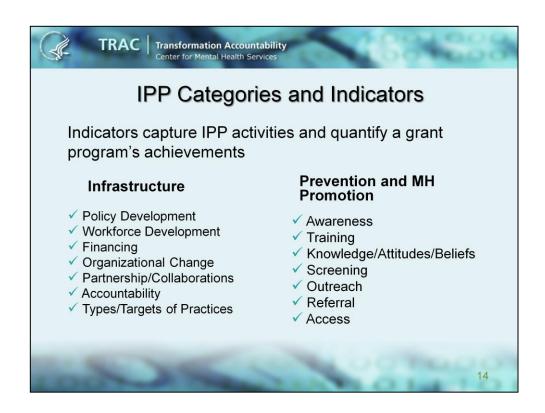
- •The next two slides cover some important points that you should consider when reporting results of your <u>indicators</u>.
- 1) First, you should report results on activities that are new, or a change, not something that was completed in a previous quarter or year.
- 2) Activities must be completed-not in the planning phase, and they must be as a result of the grant.
- 3) Results must be consistent with the goals of the grant i.e. only those IPP activities or changes that are intended to occur according to the grant announcement.
- 4) Change must be mental health-related: defined as: pertaining to mental health or the population of people with or at risk of mental illness.



- •Another thing to note specifically about infrastructure changes is for some of the indicators these changes should be expected to be permanent or to persist after the grant ends.
- •As mentioned before, you are required to report data on a quarterly basis. In the case when you have no new activities to report, you will need to enter a record indicating "no new result" in the system. How to enter a "now new result" will be discussed in detail during the data entry training. The intent of doing this is to inform your GPO that you are current and aware of your data collection requirement during those quarters in which activities may be in process but have not yet been completed.



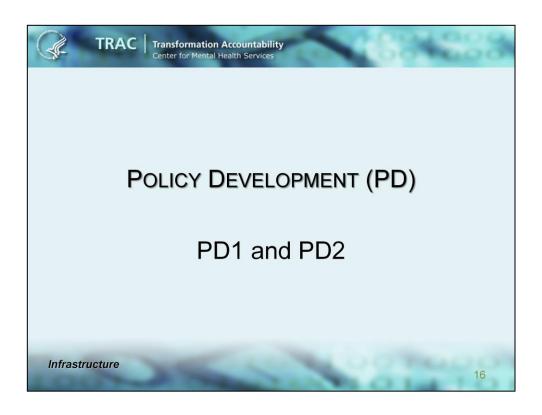
Now I will discuss the categories and indicators



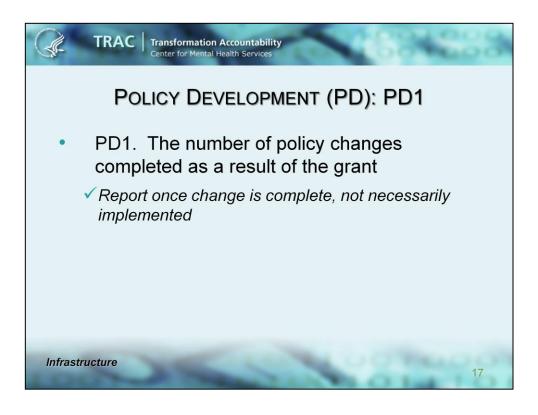
- •The indicators are split into two categories: Infrastructure or Prevention and MH Promotion. Even if the primary function of your grant is Prevention and MH Promotion, you may report on infrastructure indicators and the reverse is also true.
- •The indicators and descriptions are listed on pages 7- 9 in the Overview of Indicators guide.
- •There are 7 Infrastructure sub-categories with a total of 23 indicators
- •There are 7 Prevention and MH Promotion sub-categories with a total of 8 indicators.
- •Leadership at CMHS determine by PROGRAM (meaning all grants within a program) which indicators are required. These decisions are based on the request for application, grant application, and ongoing communication with grantees. This ensures consistency in data collection and definitions. Each fiscal year the federal program director may decide to review the indicator and make changes in which indicators are reported



First I will go over the Infrastructure Indicators



<sup>•</sup>The first sub-category of Infrastructure is Policy Development which has two indicators, PD1 and PD2



#### •For PD1: There are a few main points I'll discuss:

- 1) The first point is that policy and change are broadly defined:
- •Policy could refer to a broad range of written documents directing an administrative or legislative action or event. (some examples include: directives, clinical practice guidelines, regulations, statutes, operations manuals, procedures, bylaws, strategic plans, mission statements, written decisions, or standards.)
- •Change for this indicator could include when you are creating a new policy; documenting an existing policy that wasn't previously documented; or eliminating or altering a policy you previously documented in TRAC.
- 2) Secondly when reporting data for PD1.
- •Do not report initial activities in policy development, the policy change must be completed

However, the policy does not have to have been implemented

- •You should report one policy change per Result Record the system will auto-fill in the number 1 for this indicator.
- •Finally, financing policies are not reported under PD1. Reported under the Financing category which we will talk about later.

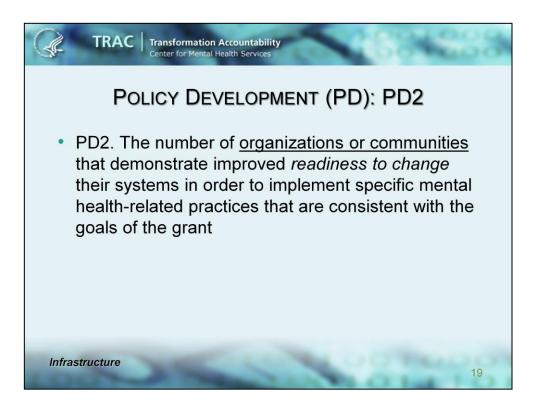
Don't read: Completed: it exists in its final form and has been approved or passed by someone who has authority to do so.

<b>₹</b> TRAC	Transformation Accountability Center for Mental Health Services	800
	Example - PD1	
Result Record	View Glossary	
INSTRUCTIONS: En twice in one federa	Inter one result per indicator on this data entry screen. Please do not use the same result name if fiscal year quarter. If applicable, enter the number and/or percent or amount of funding.  Was Completed: 1/1/2011 - 3/31/2011   Statute - State Passed Law  The county put a policy in place that all community centers must implement the national suicide plan.	
Number:	1	
	- 12/31); FFY QUARTER 2 (1/1 - 3/31); FFY QUARTER 3 (4/1 - 6/30); FFY QUARTER 4 (7/1 - 9/30)	
Infrastructure	A COLUMN	18

**Result Name:** Statute – State Passed Law

**Result Description:** The county put a policy in place that all community centers must implement the national suicide plan.

**Number:** The system will auto-fill the 1 in the number field.



- •PD2-Improved Readiness to Change to change a system over time; generally occurs in stages.
- •Mental Health-Related pertaining to mental health or the population of people with or at risk of mental illness. Areas considered to be mental health-related for this population Include: those pertaining to physical health, housing, employment, criminal or juvenile justice involvement, child welfare, education, social and family relationships, independent living skills, peer support, financial well-being, etc.
- •Must have some kind of measurement instrument in place or program criteria. TRAC will not give instruments. A signed strategic plan in place – will count as readiness to change.
- •The number of organizations/communities is counted and that number would be entered in the field Number on the Result Record.
- •Organizations state agencies, bureaus, departments, or other major subdivisions; counties, cities, or tribal agencies/bureaus/departments; or agencies providing mental health or related services to people who have or are at risk for developing mental health needs. The latter includes consumer, youth, or family member run organizations; private provider entities; and non-governmental organizations.
- Communities a group of people living in the same locality and under the same district or government.
- **Systems** network of services and supports at state, local or tribal level organized to meet the needs of children, youth and adults.
- **Practices** include treatment, rehabilitation, prevention, mental health-related promotion and supportive services (e.g., evidence-based practices; consumer-operated services [family driven and/or youth guided services]; culturally-specific practices; suicide prevention programs; rural telehealth programs, anti-stigma campaigns).

Indicate PD2 - 11 their sy of the g INSTRU twice in	y: evelopment r: e <u>number of organizations</u> stems in order to implemer ant. emons in order to implemer cont emons in order one result per one federal fiscal year quarte uge Result Was Completed: 1.	nt mental health-related indicator on this data entre er <sup>1</sup> . If applicable, enter the	d practices that are con ry screen. Please do not	nsistent with the goal t use the same result na	s	
Policy C Indicate PD2 - Ti their sy of the g INSTRIA twice in	evelopment r: e number of organizations stems in order to implemer rant.  PTIONS: Enter one result per one federal fiscal year quarte ge Result Was Completed:  1.	nt mental health-related indicator on this data entre er <sup>1</sup> . If applicable, enter the	d practices that are con ry screen. Please do not	nsistent with the goal t use the same result na		
Result D	escription: Consistent wi	iness Assessment into the goals of the gr demonstrated readiness on the Community Readin	to change by increas	sing		
Number:	2					
Infrastructure	RTER 1 (10/1 – 12/31); FFY QUARTER	R 2 (1/1 – 3/31); FFY QUARTER 3 (	(4/1 – 6/30); FFY QUARTER 4 (	(7/1 - 9/30)		

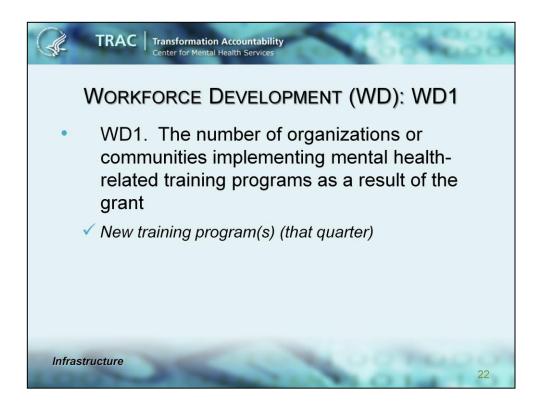
Result Name: Community Readiness Assessment

**Result Description:** Two communities in our program demonstrated readiness to change by increasing their score on the Community Readiness Assessment this quarter.

Number: Enter 2 in the number field.



The second sub-category of Infrastructure is Workforce Development. It has five indicators: WD1, WD2, WD3, WD4 and WD5



WD1 - I have three main points to emphasize about WD1:

- When collecting and entering data for this indicator, count number of organizations/communities, not number of training programs.
- 2. Organizations and communities are broadly defined in the overview of indicators guide for example, an org. could include a state, private, or non-profit entity and communities may include a people living in the same locale, district or govt. (For this indicator, CMHS is interested in organizations outside of your organization that are implementing training programs as a result of your grant.
- 2. The second point is: The training programs must be for people with mental illness or at risk of mental illness, not the general public. And these may include a variety of programs such as for physical health, housing, employment, criminal or juvenile justice involvement, child welfare, education, social and family relationships, independent living skills, peer support, financial well-being, etc. BUT the main point is that they are specifically for people with or at risk of MI NOT those provided to the general public.
- 3. The last point about WD1 is: the training programs must be <u>newly implemented</u> during that particular qtr and not in the planning stages. So you would not count organizations that implemented training programs in a previous year or qtr.

## It would qualify as a Training Prg if it meets 3 criteria:

- 1) It should have a defined curriculum such as a syllabus, agenda, or training manual,
- 2) take place within a structured timeframe, and
- 3) is guided by an identified trainer or training method.

**Organizations** – state agencies, bureaus, departments, or other major subdivisions; counties, cities, or tribal agencies/bureaus/departments; or agencies providing mental health or related services to people who have or are at risk for developing mental health needs. The latter includes consumer, youth, or family member run organizations; private provider entities; and non-governmental organizations.

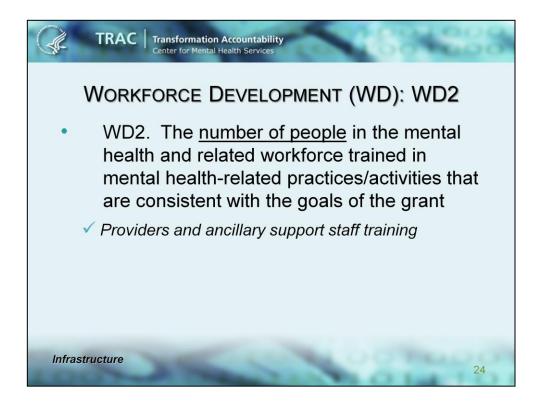
Communities – group of people living in the same locality and under the same district or government.

	Example – WD1	
Result Record	View Glossar	У
INSTRUCTIONS: Ent twice in one federal	of organizations or communities implementing mental health-related training	
Number:	2	

Result Name: Wellness Recovery Action Plan Training

**Result Description:** As a result of the grant, two organizations implemented a Wellness Recovery Action Plan Training this quarter. The goal was to train staff on how to help consumers incorporate wellness goals into service plans

Number: Enter 2 in the Number field.



WD2 - The intent of WD2 is to capture info on improvements in the workforce.

The two main points to emphasize about WD2 are:

- 1. The training content must be specific to mental health-related practices/activities
- 2. And the MH-related practices/activities must be consistent with the goals of the grant
- For example, an IT training that is designed to teach employees how to use an electronic timesheet would not count for this indicator
- <Only read if you did not cover WD1> By Mental health and related workforce we mean:

**Mental Health and Related** – pertaining to mental health or the population of people with or at risk of mental illness. This may include a variety of services provided to people with or at risk of MI such as for physical health, housing, employment, criminal or juvenile justice involvement, child welfare, education, social and family relationships, independent living skills, peer support, financial well-being, etc. BUT the thing to note is that they are specifically for people with or at risk of MI – NOT those provided to the general public.

•By <MH-related> Workforce – we mean people who provide mental health prevention, treatment, rehabilitation, or recovery services or Ancillary support staff (related workforce). Examples of this include: employment service providers, primary care providers, school personnel, child welfare staff, peer support program staff, supported housing staff, criminal or juvenile justice personnel, and others who do not provide mental health services but do provide other services to persons with mental health needs are all members of the related workforce. Some people may be considered members of either workforce. Members of the mental health care or related workforce may or may not be self-identified consumers or family members who are providing services. Additionally, state, county, city, tribal, and organizational leaders and administrators of mental health care and related services may be considered members of the mental health care and related workforce.

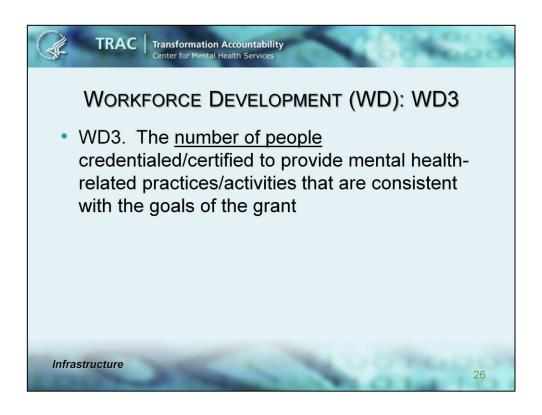
	Example –	****	
Result Record		View Glossary	
practices/activities INSTRUCTIONS: Enter twice in one federal fit Date Range Result Wa Result Name: Result Description:	ent  f_neople in the mental health and related work that are consistent with the goals of the grant one result per indicator on this data entry screen scal year quarter¹. If applicable, enter the number s Completed: 10/1/2010 - 12/31/2010 ▼ Intensive Services Training  We trained 3 vocational rehabilitation spe to improve insensive services.	t.  n. Please do not use the same result name r and/or percent or amount of funding.	

Result Name: Intensive Services Training

Result Description: We trained 3 vocational rehabilitation specialists on how

to improve intensive services

Number: Enter 3 in the Number field.



# WD3

•Count the number of people NEWLY credential not the number of credentials/certifications a person has. The credentials/certifications must be completed.

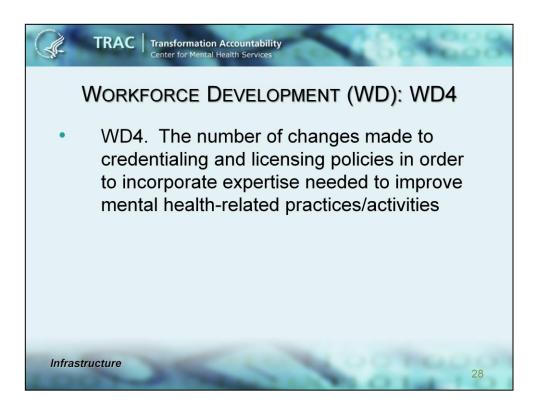
Example – WD3
Result Record View Glossary
Category: Workforce Development Indicator: WD3 - The <u>number of people</u> credentialed/certified to provide mental health-related practices/activities that are consistent with the goals of the grant.  INSTRUCTIONS: Enter one result per indicator on this data entry screen. Please do not use the same result name twice in one federal fiscal year quarter <sup>1</sup> . If applicable, enter the number and/or percent or amount of funding.  Date Range Result Was Completed:   1/1/2011 - 3/3/1/2011      Result Name:   Additional Licensues    Four new psychiatrists were licensed this quarter to provide services in the grantee community.

Result Name: Additional Licensures

**Result Description:** Four new psychiatrists were licensed this quarter to

provide services in the grantee community.

Number: Enter 4 in the number field



### WD4

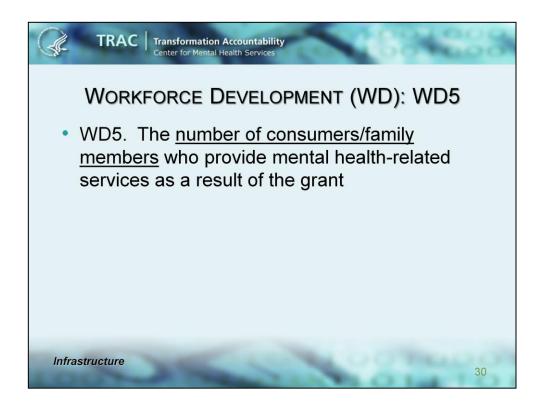
- •Do not report results for WD4 under PD1 (number of policy changes)
- •The change must be completed and not in the planning stages. One change is reported per result form. No need to enter number

( T	RAC Transf	for Mental Health Services  Example — WD4	6000
	Result Record	View Glossary	
	expertise needed to im INSTRUCTIONS: Enter or twice in one federal fisca Date Range Result Was C Result Name: Sci Result Description: The	hanges made to credentialing and licensing policies in order to incorporate prove mental health-related practices/activities.  The result per indicator on this data entry screen. Please do not use the same result name of year quarter <sup>1</sup> . If applicable, enter the number and/or percent or amount of funding.  The result per indicator on this data entry screen. Please do not use the same result name of year quarter <sup>1</sup> . If applicable, enter the number and/or percent or amount of funding.  The completed:  The County policy requirements for the properties of the properti	
	Walled !		
	<sup>1</sup> FFY QUARTER 1 (10/1- 12/31	); FFY QUARTER 2 (1/1- 3/31); FFY QUARTER 3 (4/1- 6/30); FFY QUARTER 4 (7/1- 9/30)	
Infrastruc	ture	The second second	29

Result Name: School Psychologist Credentialing Policy

**Result Description:** The School Board changed the credentialing requirements for school psychologists. The County now requires school psychologists to have a Master's degree in a social service field.

Number: the system will auto-fill the 1



## WD5

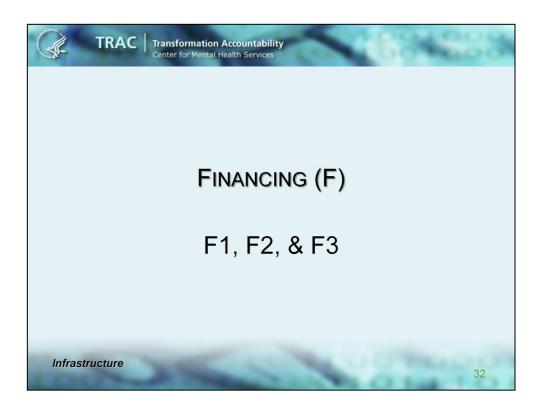
- •These individuals must be providing mental health related services. Don't include consumers/family members involved <u>exclusively</u> in planning and advocacy activities or mental health-related evaluation oversight, data collection, and/or analysis activities. These consumers/family members would be counted under indicators A5 and A6 respectively. On the Results Form, enter the data on the line titled "number".
- These can be paid or unpaid positions

Ø.	TRAC   Transformation Accountability Center for Mental Health Services  Example — WD5	603
)	Result Record View Glossary	
	Category: Workforce Development Indicator: WOS - The <u>number of consumers/family members</u> who provide mental health-related services as a result of the grant.  INSTRUCTIONS: Enter one result per indicator on this data entry screen. Please do not use the same result name twice in one federal fiscal year quarter <sup>1</sup> . If applicable, enter the number and/or percent or amount of funding.  Date Range Result Was Completed:  INIZOII - 3/31/2011 V  Pessult Name:  Veterans/Family Members providing MH Related Services  Result Description:  A veteran with depression was hired as a Veterans Outreach Specialist this quarter.  Number:	
	<sup>1</sup> FFY QUARTER 1 (10/1-12/31); FFY QUARTER 2 (1/1-3/31); FFY QUARTER 3 (4/1-6/30); FFY QUARTER 4 (7/1-9/30)	
Infrastru	cture	31

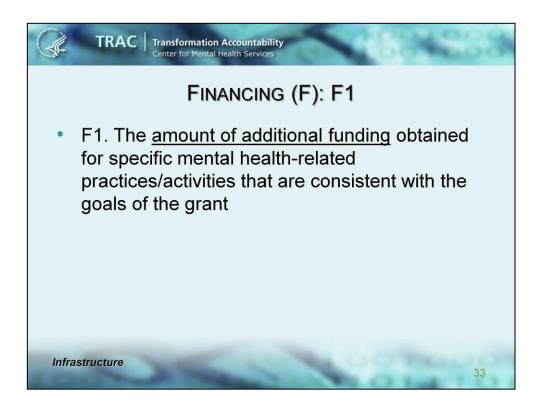
Result Name: Veterans/Family Members providing MH Related Services

**Result Description:** As a result of the grant, a veteran with depression was hired as a Veterans Outreach Specialist this quarter.

Number: Enter 1 in the number field.



The third sub-category of Infrastructure is Financing. It has three indicators: F1, F2, & F3



#### F1

- ·You should specify what practice or activity is being funded
- •Amount of Funding –Emphasis is on "additional" grant funds don't count-The intention is how the grant has been used to increase the overall permanent funding base. Permanent funding refers to monies that are expected to continue indefinitely.
- •Enter total amount once only, in the quarter in which the funding was received

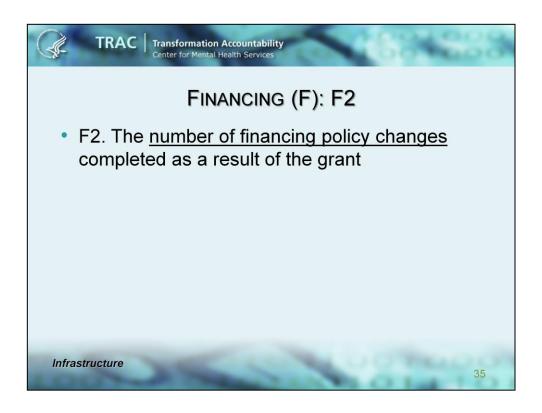
TRAC	Transformation Accountability Center for Mental Health Services  Example — F1	1691628
Result	Record	View Glossary
that are INSTRUCT twice in Date Ran Result N	ger:  amount of additional funding obtained for specific mental health-rele consistent with the goals of the grant.  FIONS: Enter one result per indicator on this data entry screen. Please do one federal fiscal year quarter <sup>1</sup> . If applicable, enter the number and/or perc ge Result Was Completed: 1/1/2011 - 3/31/2011	not use the same result name eent or amount of funding.
Funding	Amount: 3,000,000	
<sup>1</sup> FFY QUA	TER 1 (10/1 - 12/31); FFY QUARTER 2 (1/1 - 3/31); FFY QUARTER 3 (4/1 - 6/30); FFY QUARTE	R 4 (7/1 – 9/30)
Infrastructure	The same of the sa	34

**Result Name:** New Permanent Funding

**Result Description:** The state legislature allocated 3 million new dollars for

youth transition services.

Funding Amount: Enter 3 million in the funding amount field



# F2

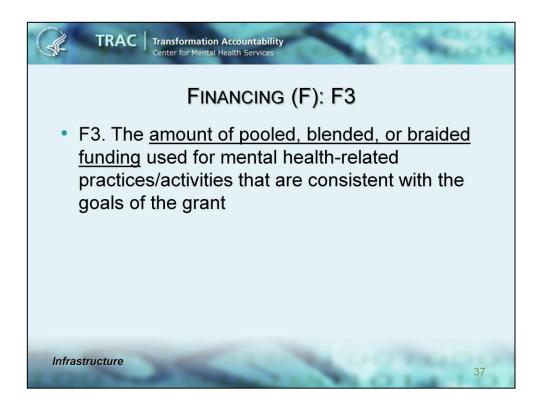
- •A **Financing Policy** should be a written document directing for example significant changes in appropriations for specific types of services or activities; changes in procedures or codes for billing codes or reimbursement procedures to allow, eliminate or simplify billing for specific types of services or activities; or innovations in pooling or braiding of funding.
- •Report one financing change per result form no need to enter a number.
- •The change must be completed, not in the planning stages.
- •A change to a financing policy should be reported under F2, *not* PD1 (number of policy changes).

Example – F2
Result Record
Category: Financing Indicator: F2 - The number of financing policy changes completed as a result of the grant.  INSTRUCTIONS: Enter one result per indicator on this data entry screen. Please do not use the same result name twice in one federal fiscal year quarter <sup>1</sup> . If applicable, enter the number and/or percent or amount of funding.  Date Range Result Was Completed:  IVI/2011 - 3/31/2011   Medicaid State Plan  We made a change to our Medicaid state plan. We worked with our Medicaid office to include language and provisions specifying how integrated primary mental health care could be paid for through Medicaid.
- V

Result Name: Medicaid State Plan

**Result Description:** As a result of the grant and during this quarter, we made a change to our Medicaid state plan. We worked with our Medicaid office to include language and provisions specifying how integrated primary mental health care could be paid for through Medicaid.

Number: The system will auto-fill with a 1



# F3

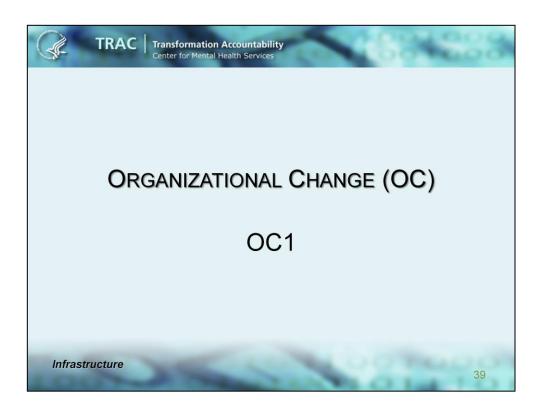
- •Pooled, Blended or Braided Funding pooled or blended are funds from multiple sources (e.g., state Medicaid, mental health, child welfare, and education) combined into a single pool that is used to pay providers. Braided are funds from various sources that are <u>not</u> pooled into a single account; rather, a separate administrative entity such as a fiscal agent monitors and tracks the relative levels of each participating agency's responsibility for treatment service delivery and then distributes funds accordingly and authorizes payment to providers.
- •In the description, explain the source of funding and the activities that are being conducted with these funds.
- •Report the total amount of funding for that quarter *Not* the number of organizations that have pooled, blended, or braided funding

<b>€</b> TR	RAC   Tra	nnsformation Accountability nter for Mental Health Services	31203
		Example – F3	
Re	esult Record	N.	/iew Glossary
Fi In Fi pp ZA tv	vactices/activities vaructions: Enti- wice in one federal to	pooled, blended, or braided funding used for mental health-related is that are consistent with the goals of the grant.  er one result per indicator on this data entry screen. Please do not use the same inscal year quarter <sup>3</sup> . If applicable, enter the number and/or percent or amount of files (17/2011-3/31/2011)  Wrap Around Senices for Adjudicated Youth  Funding from the public school system (\$100,000), county mental health department (\$100,000), and juvenile justice department (\$50,000) has been pooled to provide wrap around services to adjudicated youth.  The total amount of pooled funding equals \$250,000.	
Fu	unding Amount:	250,000	
1,	FFY QUARTER 1 (10/1- 1	12/31); FFY QUARTER 2 (1/1- 3/31)); FFY QUARTER 3 (4/1- 6/30); FFY QUARTER 4 (7/1- 9/30)	
Infrastructu	ıre		38

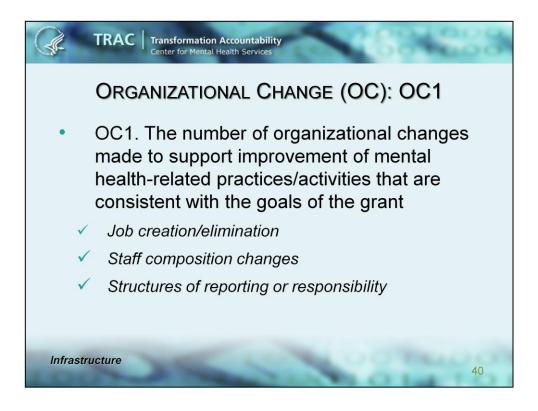
**Result Name:** Wrap Around Services for Adjudicated Youth **Result Description:** Funding from the public school system (\$100,000), county mental health department (\$100,000), and juvenile justice department (\$50,000) has been pooled to provide wrap around services to adjudicated youth.

The total amount of pooled funding equals \$250,000.

**Amount of Funding**: Enter \$250,000 in the amount of funding field.



The fourth sub-category of Infrastructure is Organizational Change. It has one indicator OC1



#### OC1

- The main points to note include:
- Organizational changes must be completed, not in the planning stages.
- •You should report one organizational change per Result Form No need to report anything on the number
- •By (Organizational) Change we mean something that is created, eliminated, or altered within or between organizations. This could include:
- -creating or eliminating of one or more position(s);
- -Making permanent changes to staff composition (such as substantial hiring of consumer/youth/family members or substantial increases in racial/ethnic/or cultural diversity of staff);
- -Creating, expanding, integrating, or eliminating offices, divisions, or departments;
- -And/or creating new reporting structures or making permanent changes to major responsibilities for existing offices, divisions, and departments;

DON'T READ: **Improvement** - to bring into a more desirable condition consistent with grant program goals.

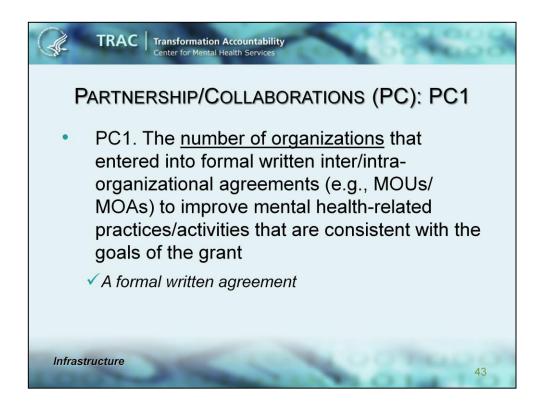
TRAC Transformation Accountability Center for Mental Health Services	88
Example – OC1	
Result Record View Glossary	
Category: Organizational Change Indicator: OC1 - The number of organizational changes made to support improvement of mental health-related practices/activities that are consistent with the goals of the grant.  INSTRUCTIONS: Enter one result per indicator on this data entry screen. Please do not use the same result name twice in one federal fiscal year quarter <sup>1</sup> . If applicable, enter the number and/or percent or amount of funding.  Date Range Result Was Completed: 1/1/2011 - 3/31/2011  Result Name: Creation of an Office of Cultural Competence and Diversity  We created an Office of Cultural Competence and Diversity with three FTEs that report to the Director.	
Number:	
<sup>1</sup> FFY QUARTER 1 (10/1- 12/31); FFY QUARTER 2 (1/1- 3/31); FFY QUARTER 3 (4/1- 6/30); FFY QUARTER 4 (7/1- 9/30)	
Infrastructure	41

**Result Name:** Creation of an Office of Cultural Competence and Diversity **Result Description:** As a result of the grant and during this quarter, we created an Office of Cultural Competence and Diversity with three FTEs that report to the Director.

Number: The system will auto-fill in the number 1



The fifth sub-category of Infrastructure is Partnership and Collaborations . It has two indicators: PC1 and PC2



#### PC1

- •The agreement must be final and documented in written form.
- •Describe the agreement, what is being accomplished and who has entered into the partnership. If your organization is involved in the agreement mention it in the description but DO NOT COUNT YOUR ORGANIZATION IN THE TOTAL number reported.
- If one organization has several agreements, then the organization should be counted once per agreement.
- •Use one result form per agreement.
- •On the Result Form, enter the data on the line titled "number".

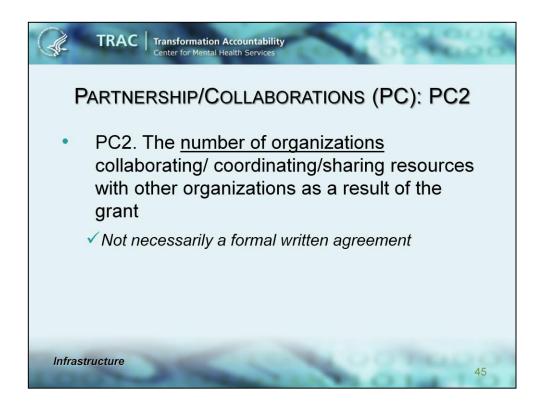
**Formal Written Inter/Intra-Organizational Agreements -** a document written between organizations to specify how parties will work together on an agreed upon project or objective. The document must be signed by representatives of both organizations.

€ I	TRAC   Transformation Accountability Center for Mental Health Services  Example — PC1	8
	Result Record View Glossary	
	Category: Partnership/Collaboration Indicator: PC1 - The number of organizations that entered into formal written inter/intra-organizational agreements (e.g., MOUs/ MOAs) to improve mental health-related practices/activities that are consistent with the goals of the grant.  INSTRUCTIONS: Enter one result per indicator on this data entry screen. Please do not use the same result name twice in one federal fiscal year quarter <sup>1</sup> . If applicable, enter the number and/or percent or amount of funding.  Date Range Result Was Completed: 1/1/2011 - 3/31/2011  Result Name: MOA between the State University and Community Suicide Hotline  Result Description:  We entered into a formal agreement with the State University origins service center.	
	Number: 2	
	<sup>1</sup> FFV QUARTER 1 (10/1 - 12/31); FFV QUARTER 2 (1/1 - 3/31); FFV QUARTER 3 (4/1 - 6/30); FFV QUARTER 4 (7/1 - 9/30)	
Infrastruc	cture	44

**Result Name:** MOA between the State University and Community Suicide Hotline

**Result Description:** We entered into a formal agreement with the State University. Our suicide hotline refers people to the State University crisis service center.

Number: Enter2 in the number field.



#### PC2

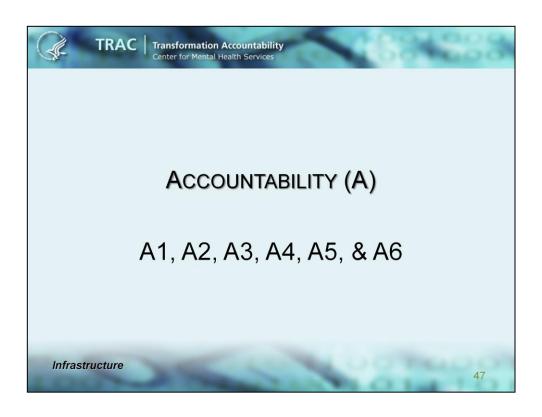
- •The collaboration, coordinating, or sharing of resources does not need to be documented through a formal written agreement however, it could include formal agreements such as MOUs or MOAs
- •For this indicator, describe the organizations and nature of collaboration
- $\hbox{-} Count the number of organizations in the quarter in which \underline{ they first began } collaborating/coordinating/or sharing the resources$
- •<Read only PC1 applies as well>: Organizations that entered formal agreements as counted under PC1 should also be counted under PC2.
- •Formal Written Inter/Intra-Organizational Agreements a document written between organizations to specify how parties will work together on an agreed upon project or objective. The document must be signed by representatives of both organizations.

Example – PC2	
Result Record	
Category: Partnership/Collaboration Indicator: PC2 - The <u>number of organizations</u> collaborating/coordinating/sharing resources with other organizations as a result of the grant.  INSTRUCTIONS: Enter one result per indicator on this data entry screen. Please do not use the same result name twice in one federal fiscal year quarter <sup>1</sup> . If applicable, enter the number and/or percent or amount of funding.  Date Range Result Was Completed:   1/1/2011 - 3/31/2011   >    Result Name:   Service Referral Coordination    Result Description:   All youth and femily programs serving the local area (total of 24) are participating on a taskforce to increase the coordination of service referrals.	
Number: 24	

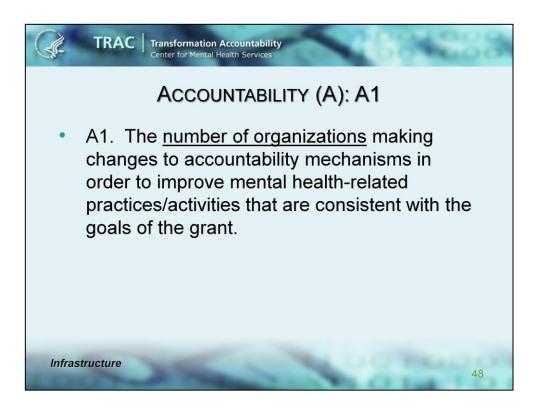
Result Name: Service Referral Coordination

**Result Description:** As a result of the grant and during this quarter, all youth and family programs serving the local area (total of 24) are participating on a taskforce to increase coordination of service referrals.

Number: Enter 24 in the number field.



The sixth sub-category of Infrastructure is Accountability. It has six indicators A1, A2, A3,A4, A5 and A6



A1. The <u>number of organizations</u> making changes to accountability mechanisms in order to improve mental healthrelated practices/activities that are consistent with the goals of the grant

Include accountability mechanism policy changes completed as a result of the grant that are included in PD1.

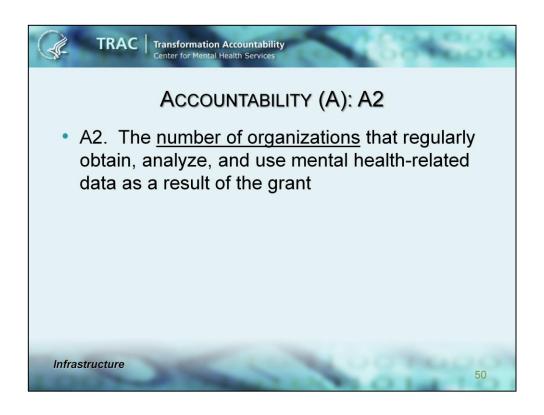
**Accountability Mechanisms** – setting up systems and/or procedures to regularly obtain/analyze data on mental health-related results; or establishing workgroups, advisory groups, councils, etc. that monitor and or provide oversight.

	Example – A1	
mental health-rela INSTRUCTIONS: En twice in one federal	In organizations making changes to accountability mechanisms in order to improve sted practices/activities that are consistent with the goals of the grant.  Her one result per indicator on this data entry screen. Please do not use the same result name fiscal year quarter. If applicable, enter the number and/or percent or amount of funding.  Nas Completed:     I/I/Z011 - 3/31/Z011	
Number:	5	
Infrastructure	12/31); FFY QUARTER 2 (1/1 - 2/31); FFY QUARTER 3 (4/1 - 6/30); FFY QUARTER 4 (7/1 - 9/30)	49

Result Name: Semi-Annual Service Review

**Result Description:** Our grant established a regular review process (semi-annual) in which a group of five community organizations assess the services provided.

Number: Enter 5 in the number field.



## A2

Report only in quarter in which you first start getting data, etc.

Count the number of organizations that initiate or enhance the data collection, not the different types of data obtained, analyzed or shared.

Regularly, Obtain, Analyze and Share Data – receiving or collecting data on a scheduled, repeated, and ongoing basis that is systematically reviewed to facilitate program, organization, or state agency/department planning; to facilitate consumer choice or shared decision-making; or to improve the quality or efficiency of services. Data are any quantitative or qualitative information collected through specified methods and procedures.

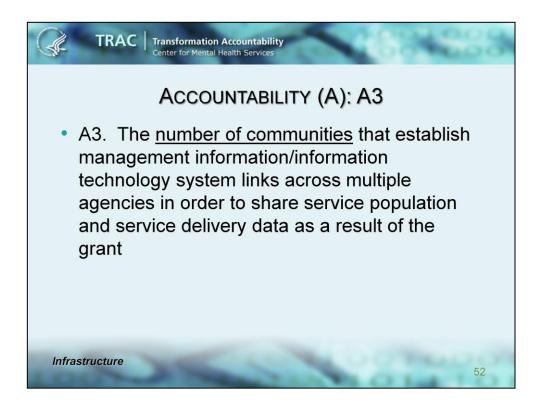
€ TR	RAC   Trai	nsformation Accountability ter for Mental Health Services  Example — A2	608
C A III	a result of the gran INSTRUCTIONS: Ent twice in one federal Date Range Result W Result Name: Result Description:  Number:	Forganizations that regularly obtain, analyze, and use mental health-related data as it.  For one result per indicator on this data entry screen. Please do not use the same result name fiscal year quarter <sup>1</sup> . If applicable, enter the number and/or percent or amount of funding.  Vas Completed: 1/1/2011 - 3/31/2011  Seclusion and Restraint Reporting  Six organizations began regularly and systematically reporting the use of seclusion and restraint this quarter.	
Infrastructu	ire	CONTRACTOR OF THE	51

Result Name: Seclusion and Restraint Reporting

Result Description: Six organizations began regularly and systematically

reporting the use of seclusion and restraint this quarter.

Number: Enter 6 in the number field.



## А3

Report data in the quarter in which you first start the activity.

Grantees should describe the communities and agencies in the description.

The number of communities is counted *Not* the number of links or number of agencies linked to the community.

**Communities:** group of people living in the same locality and under the same district or government.

**MIS System** – a planned system of collecting, processing, storing and disseminating data in the form of information needed to carry out the functions of management.

**IT System** – the study, design, development, implementation, support or management of computer-based information systems, particularly software applications and computer hardware.

Links - to join; connect; unite.

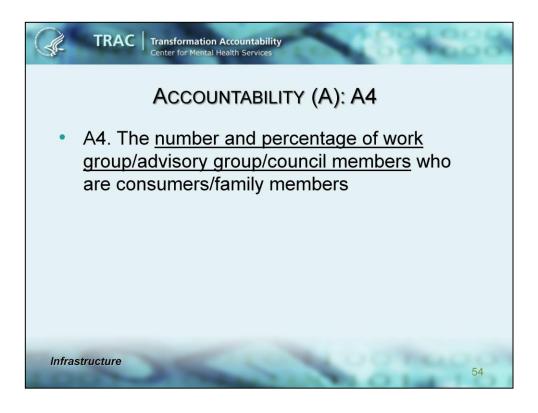
**Service Population and Service Delivery Data** – quantitative or qualitative information collected through specified methods and procedures regarding the population served and services provided by this grant

Example – A	13
Result Record	View Glossary
Category: Account ability Indicator: A3 - The <u>number of communities</u> that establish management informs system links across multiple agencies in order to share service popu result of the grant.  INSTRUCTIONS: Enter one result per indicator on this data entry screen. F twice in one federal fiscal year quarter <sup>1</sup> . If applicable, enter the number and Date Range Result Was Completed:  Date Range Result Was Completed:    I/I/2011 - 3/31/2011	Please do not use the same result name and/or percent or amount of funding.
Number: 3	⊗i
Number: 3	

**Result Name:** Linking IT Systems and Management

**Result Description:** As a result of the grant, 3 communities' organizations have established IT links. The University, a local lab and local health departments.

Number: Enter 3 in the number field.



- •<Reminder of the> definition of consumers: People currently receiving mental health services, have received mental health services in past, or are eligible but chose not to receive services.
- •<For reminder of> who counts as a **Family Member** this could include members of consumer's immediate or extended family, members of consumers' extended family networks or "adopted" family members (e.g., familismo in Hispanic culture). It may also include friends, co-workers, neighbors, non-family caregivers of a child/youth consumer. The main point is the consumer identifies/considers them as family.

#### Α4

- •You will need to collect two numbers for this indicator:
  - •The number of people who are both a work group/advisory group/council member AND a consumer/family member which you will report in the numerator field and
  - •The total number of people who are work group/advisory group/council members which you'll report as the denominator
  - •The TRAC system then calculates the %

	Example – A4
Result Record	View Glossary
INSTRUCTIONS: Ent twice in one federal	nd percentage of work group/advisory group/council members who are members.  The one result per indicator on this data entry screen. Please do not use the same result name fiscal year quarter. If applicable, enter the number and/or percent or amount of funding.  The open services are serviced by the same result name fiscal year quarter.
Result Name:	Evaluation Review Committee Membership
Result Description:	Our organization has an Evaluation Review Committee to ensure local evaluation activities are culturally competent, family driven and youth-guided. The committee consists of community members with some being consumers/family members. During this quarter, the total membership consisted of 25 with 10 of those members being consumers/family members.
Numerator: Denominator: Percentage:	[10   25

Your numerator should be less than or equal to the denominator.

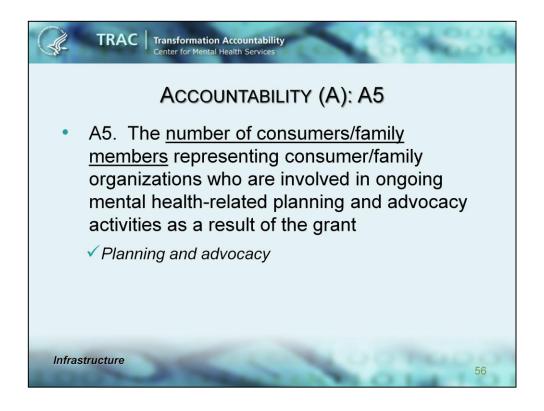
Result Name: Evaluation Review Committee Membership

**Result Description:** Our organization has an Evaluation Review Committee to ensure local evaluation activities are culturally competent, family driven and youth-guided. The committee consists of community members with some being consumers/family members. During this quarter, the total membership consisted of 25 (denominator) with 10 (numerator) of those members being consumers/family members.

Numerator: Enter 10 Denominator: Enter 25

Once you click on Save the TRAC system will calculate the %; (40% for this example)

And it will show on the result record in the system in the percentage field.



# **A5**

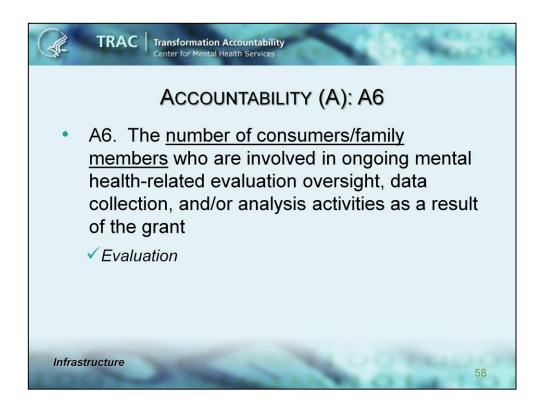
- •Count the number of consumer/family members, not the number of organizations or advocacy activities. If one consumer/family member represents two organizations, count that person once.
- •Planning and Advocacy Activities pleading or arguing in favor of mental health activities; active support. Examples include administrative, legal, advocacy, and legislative activities related to protecting the rights of persons with mental illness.

	Example – A5
Result Record	View Glossary
INSTRUCTIONS: En twice in one federa	of consumers/family members representing consumer/family organizations who are no mental health-related planning and advocacy activities as a result of the grant.  Inter one result per indicator on this data entry screen. Please do not use the same result name all fiscal year quarter. If applicable, enter the number and/or percent or amount of funding.  Was Completed: 1/1/2011-3/31/2011   Stakeholder Advisory Council  The team formed an advisory council this quarter that is composed of four consumers in the program, there family members of clients in the program, and five service providers in the community. The goal of the advisory council is to provide guidance in planning, provide a forum to hear and address client grievances, and to advocate to the community.
	7

Result Name: Stakeholder Advisory Council

**Result Description:** As a result of the grant, the team formed an advisory council this quarter that is composed of four consumers in the program, three family members of clients in the program, and five service providers in the community. The goal of the advisory council is to provide guidance in planning, provide a forum to hear and address client grievances, and to advocate to the community.

**Number:** Enter 7 into the number field (4 consumers + 3 family members.)



# **A6**

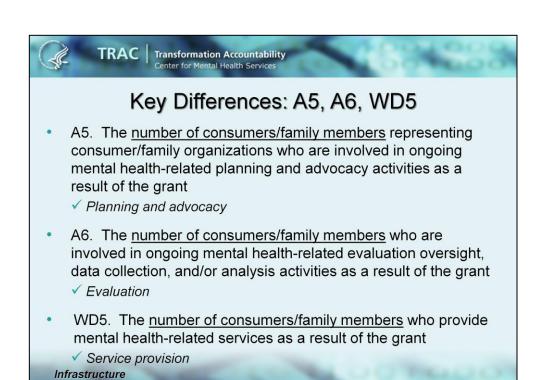
•If one consumer/family member is involved in several activities, count that person once

	Example - A6	
Result Record		View Glossary
evaluation oversig INSTRUCTIONS: Ent twice in one federal	f consumers/family members who are involved in ongoing mental health- Int, data collection, and/or analysis activities as a result of the grant.  Iter one result per indicator on this data entry screen. Please do not use the sam fiscal year quarter <sup>1</sup> . If applicable, enter the number and/or percent or amount of vas Completed:    1/1/2011 - 3/31/2011	e result name
Number:	5	
less automa vivan	12/31); FFY QUARTER 2 (1/1- 3/31); FFY QUARTER 3 (4/1- 6/30); FFY QUARTER 4 (7/1- 9/30)	

Result Name: Consumer Administration of Client-Level Questionnaires

**Result Description:** Five peer wellness coaches began collecting GPRA data for our grant. They are now administering the baselines and reassessments of the client-level NOMS too.

Number: Enter 5 into the number field.



# ONLY NEED THIS SLIDE WHEN ALL OF THESE INDICATORS ARE COLLECTED A5; A6; WD 5

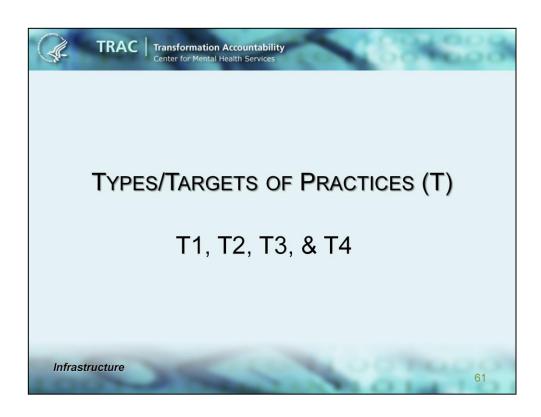
All of these indicators count the number of consumers/family members the differences are:A5 is counting those involved in planning and advocacy
A6 is to count those involved in evaluation
WD5 is to count those involved in Service provision

These consumers or family members may be paid or unpaid for these activities.

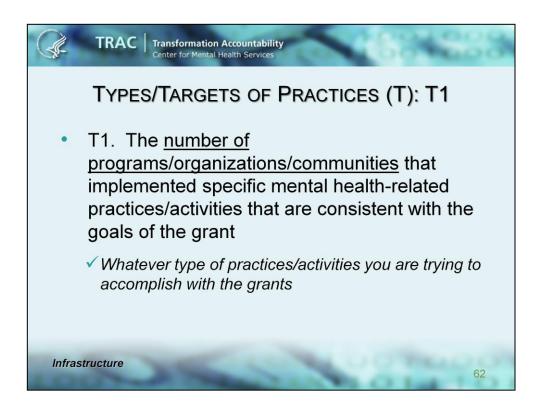
- •Planning and Advocacy Activities pleading or arguing in favor of mental health activities; active support. Examples include administrative, legal, advocacy, and legislative activities related to protecting the rights of persons with mental illness.
- •Evaluation Oversight the supervision of assessing the strengths and weaknesses of programs, policies, personnel, products, and organizations to improve their effectiveness.

Data Collection - a process of preparing and collecting data; to obtain information to keep on record, to make decisions about important issues, to pass information on to others. Data are quantitative or qualitative information collected through specified methods and procedures.

•Services - includes treatment, rehabilitation, prevention, mental health-related promotion and supportive services (e.g., evidence-based practices; consumer-operated services [family driven and/or youth guided services]; culturally-specific practices; suicide prevention programs; rural telehealth programs, etc.; and anti-stigma campaigns).



The seventh sub-category of Infrastructure is Types/Targets of Practices. It has four indicators T1, T2, T3, & T4



- •T1 captures any type of MH-related practices and activities your grant is intended to achieve which can include culturally competent, evidence-based, targeting suicide prevention, etc. depending upon the goals of your grant.
- •Adaptations of Evidence Based Practices (EBPs) adjusting interventions that have been rigorously tested, have yielded consistent, replicable results, and have proven safe, beneficial, and effective for most people diagnosed with mental illness.
- •Special Needs of Unique Populations or Settings the needs of a population in which many diagnoses or issues can be categorized under an umbrella. Examples include individuals with medical, behavior, developmental, learning, or mental health issues.

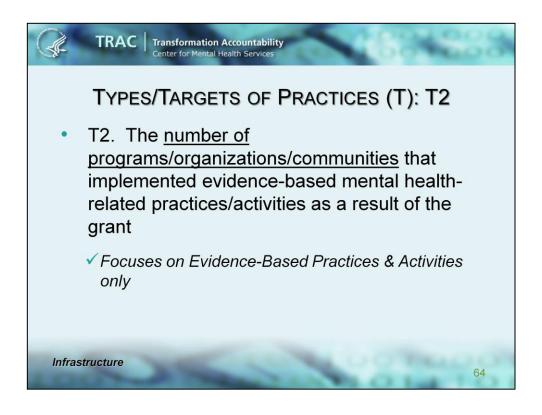
	Example – T1	
Result Record	View Glossary	
INSTRUCTIONS: Enter twice in one federal f	programs/organizations/communities that implemented specific mental health- notivities that are consistent with the goals of the grant.  er one result per indicator on this data entry screen. Please do not use the same result name fiscal year quarter <sup>1</sup> . If applicable, enter the number and/or percent or amount of funding.  las Completed: 1/1/2011 - 3/31/2011   Veteran's Homecoming Experiences  Three new communities implemented the Veteran's Homecoming Experiences this quarter.	
Number:	<u>s</u>	

**Result Name:** Veteran's Homecoming Experiences

**Result Description:** Three new communities implemented the Veteran's

Homecoming Experiences this quarter.

Number: Enter 3 in the number field.



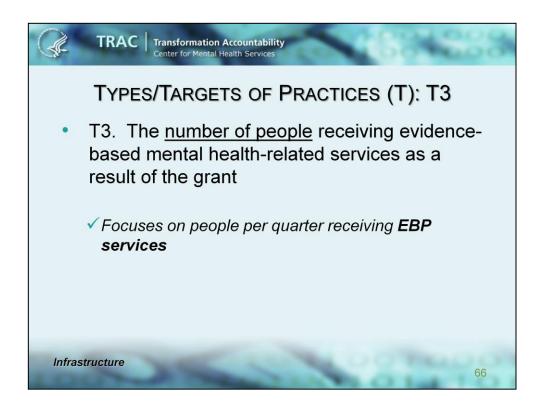
- •T2 is more narrowly defined than T1 and focuses specifically on Evidence-Based Practices & Activities only
- •Evidence Based Mental Health-Related Practices/Activities refers to interventions that have been rigorously tested, yielded consistent, replicable results, and have proven safe, beneficial, and effective for most people diagnosed with mental illness
- •If you have a question as to whether a specific service qualifies as an EBP you should speak with your GPO.

	Example – T2
Result Record	View Glossary
health-related pra INSTRUCTIONS: En twice in one federal	Practices  f programs/organizations/communities that implemented evidence-based mental ctices/activities as a result of the grant.  ter one result per indicator on this data entry screen. Please do not use the same result name fiscal year quarter <sup>3</sup> . If applicable, enter the number and/or percent or amount of funding.  Was Completed:   1/1/2011   3/31/2011      Wraparound Serices    As a result of the grant 8 new communities implemented wraparound as a best practice model to provide services to children who are severely emotionally disturbed.
Number:	8
	12/31); FFY QUARTER 2 (1/1 - 3/31); FFY QUARTER 3 (4/1 - 6/30); FFY QUARTER 4 (7/1 - 9/30)

**Result Name:** Wraparound Services

**Result Description:** As a result of the grant 8 new communities implemented wraparound as a best practice model to provide services to children who are severely emotionally disturbed.

Number: Enter 8 in the number field.



T3 – count only those people that received the Evidence based services for the first time that quarter.

**Evidence Based Mental Health-Related Practices/Activities -** refers to interventions that have been rigorously tested, yielded consistent, replicable results, and have proven safe, beneficial, and effective for most people diagnosed with mental illness

•If you have a question as to whether a specific service qualifies as an EBP you should speak with your GPO.

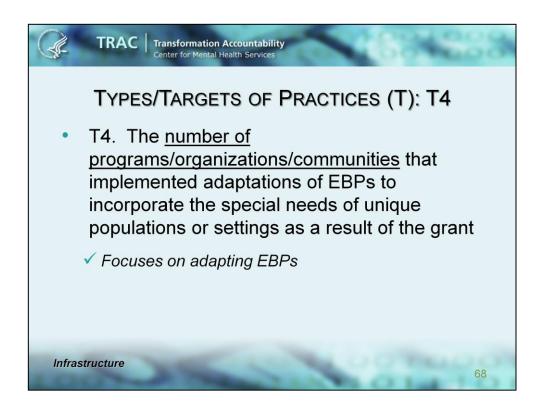
	Example – T3
Result Record	View Glossary
grant.  INSTRUCTIONS: Ent twice in one federal	people receiving evidence-based mental health-related services as a result of the ter one result per indicator on this data entry screen. Please do not use the same result name fiscal year quarter <sup>1</sup> . If applicable, enter the number and/or percent or amount of funding.  Jas Completed: 1/1/2011 - 3/31/2011   Evidence Based Child Trauma Services  Fifty individuals received evidenced-based child trauma services this quarter.
Number:	50

Result Name: Evidence Based Child Trauma Services

Result Description: Fifty individuals received evidenced-based child trauma

services this quarter.

**Number:** Enter 50 in the number field.



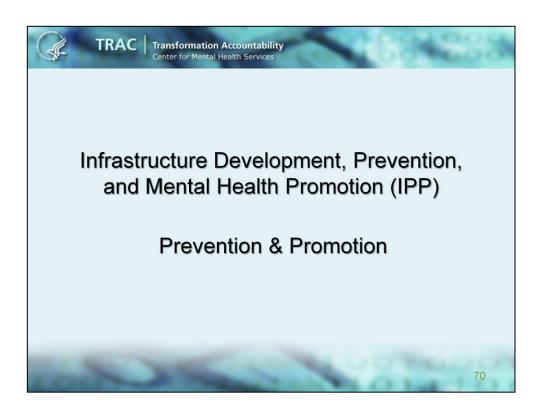
#### **T4**

- •Slightly different focus compared to T2
  - Specifically focuses on adapting EBPs
- •Adaptations of Evidence Based Practices (EBPs) adjusting interventions that have been rigorously tested, have yielded consistent, replicable results, and have proven safe, beneficial, and effective for most people diagnosed with mental illness.
- •Special Needs of Unique Populations or Settings the needs of a population in which many diagnoses or issues can be categorized under an umbrella. Examples include individuals with medical, behavior, developmental, learning, or mental health issues.

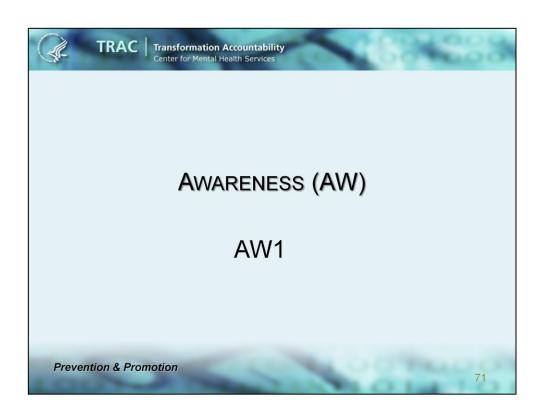
	Example – T4
Result Record	View Glossary
incorporate the s  INSTRUCTIONS: E twice in one feder.	of programs/organizations/communities that implemented adaptations of EBPs to pecial needs of unique populations or settings as a result of the grant.  Inter one result per indicator on this data entry screen. Please do not use the same result name all fiscal year quarter <sup>1</sup> . If applicable, enter the number and/or percent or amount of funding.  Was Completed: 1/1/2011 - 3/31/2011 V  Supportive Employment for the Hmong Community

**Result Name:** Supportive Employment for the Hmong Community **Result Description:** This quarter the practice materials for supportive employment were adapted to serve the family as a unit rather than as individuals. The revised practice was implemented into two new Hmong communities.

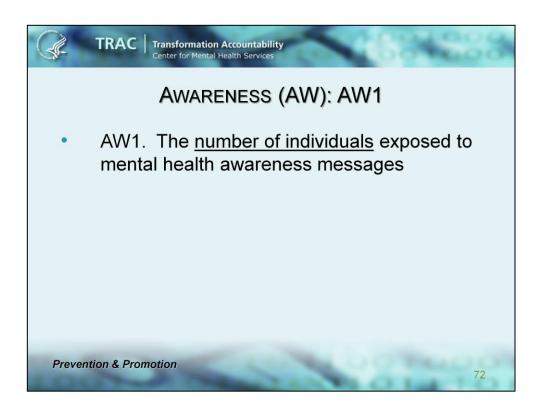
Number: Enter 2 in the number field.



Now I will go over the Prevention and Promotion indicators



The first sub-category of Prevention and MH Promotion is Awareness. It has one indicator: AW1



### AW1

Intent - to capture information on individuals exposed to mental health awareness messages presented as part of social marketing campaigns .

- For this indicator messages that are about increasing awareness of the grant would not count. However, if a goal of your grant is to raise awareness about the stigma of MI an antistigma message would count.
- •The number of individuals is counted not the number of awareness messages
- •<By > Exposed education through media campaigns, websites, printed materials, public service announcements, speakers, etc. This does not apply to individual messages presented during direct service provision.
- •Mental Health Awareness Messages messages that pertain to the support of people with or at risk of a mental health diagnosis. Examples include suicide prevention, anti-stigma campaigns, behavioral and physical health (related to the LAUNCH program), and social marketing.

	Example – AW1
Result Record	View Glossary
INSTRUCTIONS: Ent twice in one federal	ter one result per indicator on this data entry screen. Please do not use the same result name fiscal year quarter. If applicable, enter the number and/or percent or amount of funding.  Was Completed: 1/1/2011 - 3/31/2011   Social Media - Twitter  During this quarter we had 4,012 followers of our social media account on Twitter. These indivduals are exposed to daily, weekly and monthly tweets (messages posted on twitter) relating to suicide prevention and mental health issues.
Number:	4,012

Result Name: Social Media - Twitter

**Result Description:** During this quarter we had 4,012 followers of our social media account on Twitter. These individuals are exposed to daily, weekly and monthly tweets (messages posted on twitter) relating to suicide prevention and mental health issues.

Number: Enter 4,012 in the number field.



The second sub-category of Prevention and MH Promotion is Training. It has one indicator: TR1



TR1 Intent is to capture info. On individuals from the public other than the mental health workforce who have received training in mental health or mental health promotion.

## Example?

**Prevention -** interventions that occur prior to the onset of a disorder that are intended to prevent or reduce risk for the disorder or that occur after the onset of the disorder in order to prevent or reduce negative consequences of the disorder

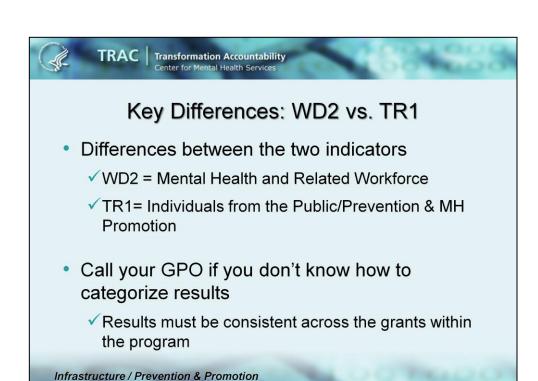
**Mental Health Promotion** – interventions that aim to enhance the ability to achieve developmentally appropriate tasks and a positive sense of self-esteem, mastery, well-being, and social inclusion and to strengthen the ability to cope with adversity.

	Example – TR1
Result Record	View Glossary
INSTRUCTIONS: En twice in one federa	r of individuals who have received training in prevention or mental health promotion.  Inter one result per indicator on this data entry screen. Please do not use the same result name all fiscal year quarter. If applicable, enter the number and/or percent or amount of funding.  Was Completed: 1/1/2011 -3/31/2011   Student Training  This quarter we trained 1200 students on our campus in mental health prevention and promotion through campus seminars, public forums, workshops, classes and peer training.

Result Name: Student Training

**Result Description:** This quarter we trained 1200 students on our campus in mental health prevention and promotion through campus seminars, public forums, workshops, classes and peer training.

Number: Enter 1200 in the number field.

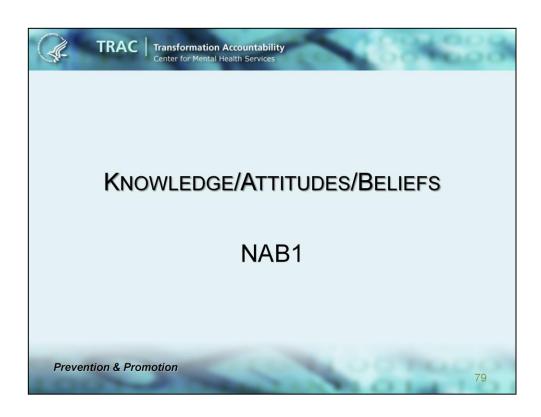


- •[ONLY NEED THIS SLIDE WHEN THEY HAVE BOTH WD2 AND TR1]
- Next we'll look at differences between TR1 and WD2 indicators that are about training.
- •WD2 Intent is to get info. on improvements in the <u>workforce</u> in addressing mental health issues (such as intensive services, trauma informed care or assessment).
- •TR1 intent is to capture information on individuals from the public (landlords, bus drivers, friends, employers, roommates, family members) other than the mental health workforce who have received training in <u>prevention or mental health promotion</u> as a result of the grant this FFY quarter. The training may be outside of these individuals' typical job duties.

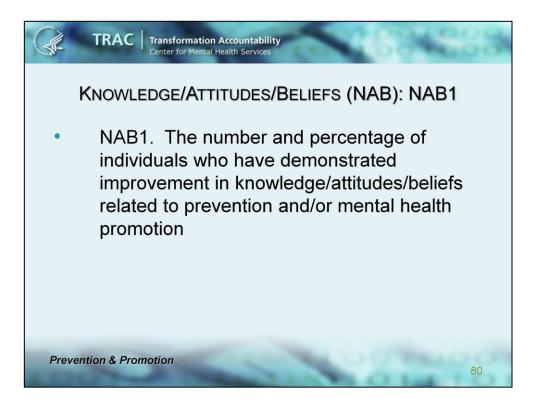
6	TRAC   Transformation Accountability Center for Mental Health Services			
	WD2 vs. TR1: Where does my training fit?			
	WD2	TR1		
	Psychiatrist	General public		
	Peer Support	Landlord		
	Vocational Rehabilitation	All students on campus		
	Teachers (Pick Only One)			
	Infrastructure / Prevention & Promotion 78			

## •[ONLY NEED THIS SLIDE WHEN THEY HAVE BOTH WD2 AND TR1]

•CMHS staff (FPD) will decide which indicator teachers belong in & inform you through written program specific guidance



The third sub-category of Prevention and MH Promotion is Knowledge/Attitudes/Beliefs. It has one indicator: NAB1



- •NAB1 You should have a measurement instrument or program criteria to assess demonstrated improvement in knowledge/attitude/beliefs already in place. The instrument or criteria should be a part of written program specific guidance.
- •Numerator: number of individuals who have demonstrated improvement
- •Denominator: total number of individuals exposed to prevention or promotion efforts Example?

Demonstrated Improvement – to bring into a more desirable group. Must have a standardized way of assessing improvement such as an instrument that has a Likert scale. Grantees must determine what would demonstrate improvement on the scale (e.g., moving from one category to another). For questions on how to choose an instrument or how to demonstrate improvement using a scale, please consult your CMHS Government Project Officer

**Knowledge** – expertise and skills acquired regarding prevention and/or mental health promotion through experience or education; **must be demonstrated by a test.** 

Attitudes – representation of an individual's degree of like or dislike for prevention and/or mental health promotion, usually a result of a direct experience. Attitudes typically develop on the ABC model (affect, behavior, and cognition). The affective response is an emotional response that expresses an individual's degree of preference. The behavioral intention is a verbal indication or typical behavioral tendency of an individual. The cognitive response is a cognitive evaluation of prevention and/or mental health promotion that constitutes an individual's beliefs about it.

**Prevention -** interventions that occur prior to the onset of a disorder that are intended to prevent or reduce risk for the disorder or that occur after the onset of the disorder in order to prevent or reduce negative consequences of the disorder.

**Mental Health Promotion** – interventions that aim to enhance the ability to achieve developmentally appropriate tasks and a positive sense of self-esteem, mastery, well-being, and social inclusion and to strengthen the ability to cope with adversity.

	RAC   Transformation Accountability Center for Mental Health Services  Example - NAB1	000
	Result Record  Category: Knowledge/Attitudes/Beliefs Indicator: NAB1 - The number and percentage of individuals who have demonstrated improvement in knowledge/Attitudes/beliefs related to prevention and/or mental health promotion.  INSTRUCTIONS: Enter one result per indicator on this data entry screen. Please do not use the same result ne twice in one federal fiscal year quarter*. If applicable, enter the number and/or percent or amount of funding.  Date Range Result Was Completed: 1/1/2011 - 3/31/2011  Result Name:  Suicide Knowledge Among Community Members  Result Description:  As a result of the grant, our organization trains community members on the knowledge of suicide. During this quarter, 14 out of 23 community members showed inprovement on the SPEAIS instrument which demonstrates improvement in knowledge/ attitudes/beliefs regarding suicide.	
	Numerator: 14  Denominator: 23  Percentage:	
Prevention	& Promotion	81

The numerator should be less than or equal to the denominator

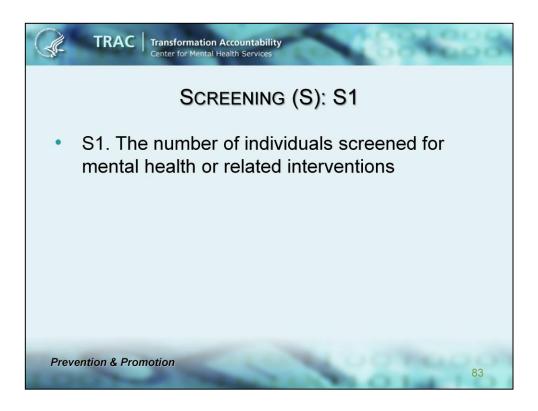
**Result Name:** Suicide Knowledge Among Community Members **Result Description:** As a result of the grant, our organization trains community members on the knowledge of suicide. During this quarter, 14 out of 23 community members showed improvement on the SPEAKS instrument which demonstrates improvement in knowledge/ attitudes/beliefs regarding suicide.

Numerator: Enter 14 Denominator: Enter 23

Percentage: The system will calculate the percentage when you click on save.



The fourth sub-category of Prevention and MH Promotion is Screening. It has one indicator: S1



## S1

- •For this indicator you should only count individuals that are screened for initial identification of a need for intervention.
- •It does not apply to ongoing monitoring to assess an individual's progress or status.

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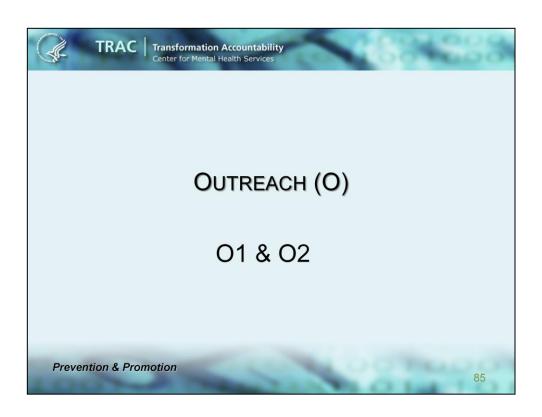
	Example – S1	
Result Record	View Glossary	
INSTRUCTIONS: Ent twice in one federal	if individuals screened for mental health or related interventions.  ter one result per indicator on this data entry screen. Please do not use the same result name  fiscal year quarter <sup>1</sup> . If applicable, enter the number and/or percent or amount of funding.  Was Completed: 1/1/2011 • 3/31/2011 •	
Result Name:	Health Fair Depression Screens	
Result Description:	We administered the Geriatric Depression Scale to 400 individuals at the Waterford Health Fair this quarter.	
Number:	400	

**Result Name:** Health Fair Depression Screens

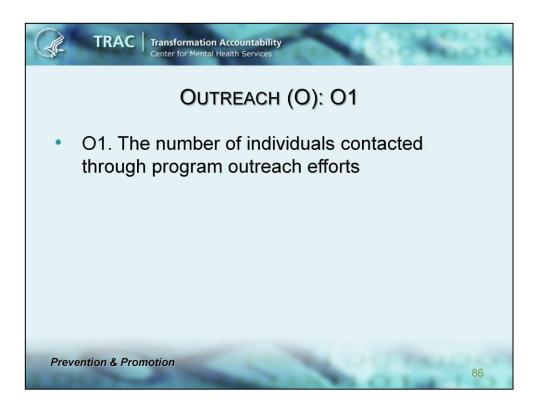
Result Description: We administered the Geriatric Depression Scale to 400

individuals at the Waterford Health Fair this quarter.

Number: Enter 400 in the number field.



The fifth sub-category of Prevention and MH Promotion is Outreach. It has two indicators O1 and O2



- •O1 Intent: capture information on individuals contacted through outreach to increase their participation and access to treatment services for the population in focus
- •You can count contact to further engage a consumer who is technically enrolled in services, but has dropped off from services as outreach as well but not appointment reminder calls or other calls made as a part of services.
- Outreach is one-on-one and is not the same as awareness
- The number of individuals is counted
- •Contacted making a connection with individuals. Contacts can be made on the streets, via telephone, in different program settings, at drop-in centers, or in community settings.
- Outreach strategy designed to increase access and participation in treatment service for the population at focus.

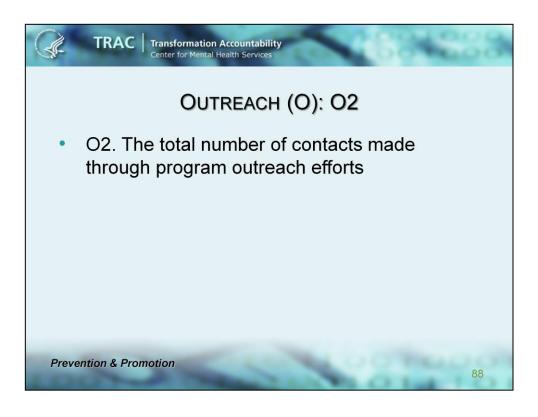
	Example – O1
Result Record	view diosaly
Category: Outreach	
Indicator:	of individuals contacted through program outreach efforts.
	nter one result per indicator on this data entry screen. Please do not use the same result name
	al fiscal year quarter <sup>1</sup> . If applicable, enter the number and/or percent or amount of funding.
Date Range Result	Was Completed: 1/1/2011 - 3/31/2011 V
Result Name:	River-Walk Effort - Individuals
Result Description:	
	participation by potential service recipients this quarter.
27.47.18.20.00	
Number:	50
	- 12/31); FFV QUARTER 2 (1/1 - 3/31); FFV QUARTER 3 (4/1 - 6/30); FFV QUARTER 4 (7/1 - 9/30)

Result Name: River-Walk Effort - Individuals

**Result Description:** We spoke with 50 homeless persons to encourage

participation by potential service recipients this quarter.

**Number:** Enter 50 in the number field.



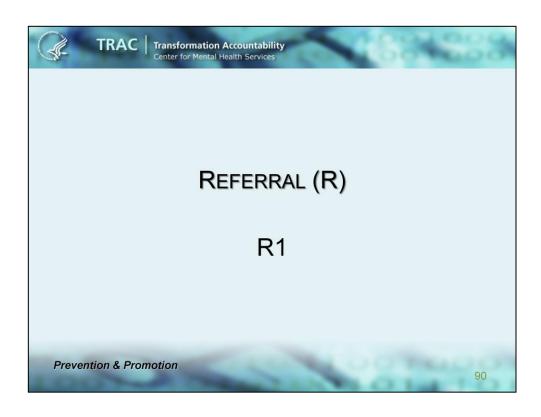
- •O2 Count the total number of contacts made, not the number of individuals contacted.
- •Contacted making a connection with individuals. Contacts can be made on the streets, via telephone, in different program settings, at drop-in centers, or in community settings.
- •Outreach strategy designed to increase access and participation in treatment service for the population at focus.

₹ TRA	AC   Tra	ansformation Accountability Inter for Mental Health Services	808
		Example – O2	
Resul	It Record	View Glossary	
INSTR twice Date F Result	ach stor: The total <u>num</u> eUCTIONS: Ent in one federal	ber of contacts made through program outreach efforts.  er one result per indicator on this data entry screen. Please do not use the same result name fiscal year quarter. If applicable, enter the number and/or percent or amount of funding.  //as Completed: 1/1/2011 - 3/31/2011     River-Walk Effort - Contacts	
Numbe	er:	150	
1 FFY Q	UARTER 1 (10/1-	12/31); FFY QUARTER 2 (1/1- 3/31); FFY QUARTER 3 (4/1- 6/30); FFY QUARTER 4 (7/1- 9/30)	
Prevention &	Promoti	ion	89

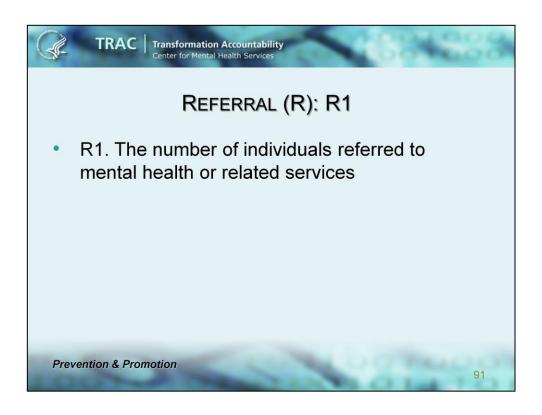
Result Name: River-Walk Effort - Contacts

**Result Description:** As a result of our grant and during this quarter, we made 150 contacts (spoke with 50 homeless persons an average of three times each) to encourage participation by potential service recipients.

Number: Enter 150 in the number field.



The sixth sub-category of Prevention and MH Promotion is Referral. It has one indicator R1



## R1

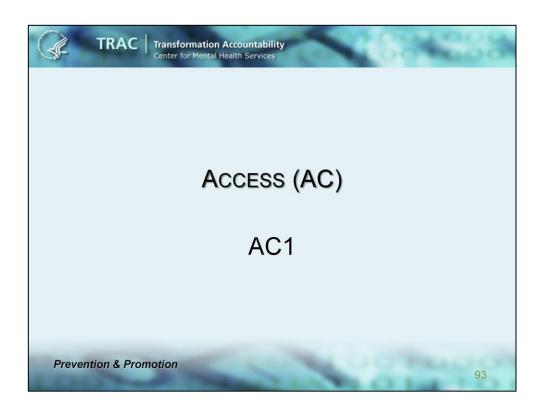
- •The number of individuals is counted, not the number of services
- •Referred recommending an individual for mental health or related services

	Example – R1
Result F	View Classes
INSTRUCT	: number of individuals referred to mental health or related services.  FIONS: Enter one result per indicator on this data entry screen. Please do not use the same result name ne federal fiscal year quarter <sup>1</sup> . If applicable, enter the number and/or percent or amount of funding.  THE RESULT WAS Completed: 1/1/2011 - 3/31/2011 VIII REFERRED.  Referred Veterans
Number:	40
	TER 1 (10/1 - 12/31): FFY QUARTER 2 (1/1 - 3/31): FFY QUARTER 3 (4/1 - 6/30): FFY QUARTER 4 (7/1 - 9/30)

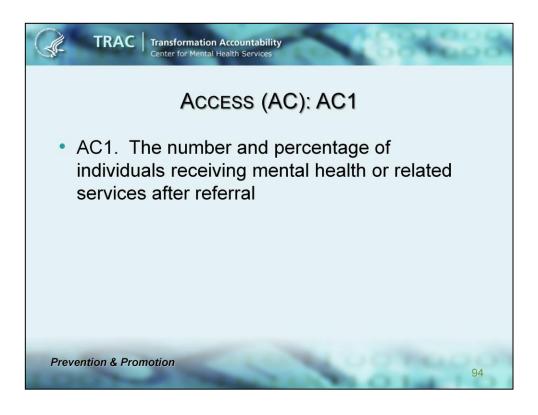
Result Name: Referred Veterans

**Result Description:** As a result of the grant, forty justice-involved veterans were referred for jail diversion and trauma recovery services during the quarter.

Number: Enter 40 in the number field.



The seventh sub-category of Prevention and MH Promotion is Access. It has one indicator: AC1



- •AC1
- •Count the number of individuals receiving mental health or related services after referral, not the number of services.
- •Numerator: Number of individuals who have been referred AND are receiving mental health or related services as the numerator.
- •Denominator: TOTAL number of individuals who have been referred.
- •The TRAC system calculates the percentage.

	Example – AC1
Result Record	View Glossary
referral.  INSTRUCTIONS: Entwice in one federal	and percentage of individuals receiving mental health or related services after ter one result per indicator on this data entry screen. Please do not use the same result name fiscal year quarter <sup>2</sup> . If applicable, enter the number and/or percent or amount of funding.  Vas Completed: 1/1/2011 - 3/31/2011
Result Name:	Program Referrals
Result Description:	Our organization implemented a program to educate health care providers to facilitate early identification, referral, and treatment of mental illness. During this quarter, out of the 20 individuals that were referred, 13 of them are receiving mental health services.
Numerator:	[13
Denominator: Percentage:	20

The numerator should be less than or equal to the denominator.

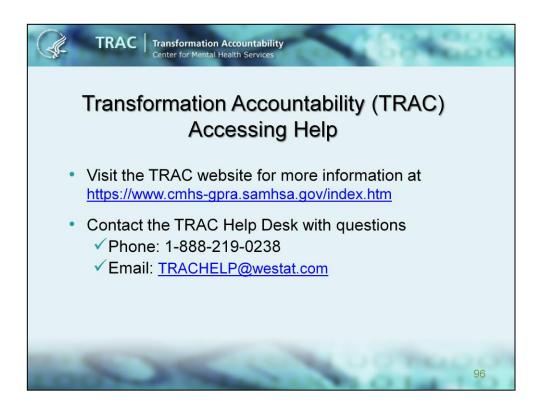
**Result Name:** Program Referrals

**Result Description:** Our organization implemented a program to educate health care providers to facilitate early identification, referral, and treatment of mental illness. During this quarter, out of the 20 individuals that were referred, 13 of them are receiving mental health services.

Numerator: 13 Denominator: 20

Percentage: The system will calculate the percentage when you click on the

Save button.



This presentation, a Tip Sheet for Reporting IPP Indicators, and the IPP Overview of Indicators Guide are all available on the TRAC website for your reference. IPP e-trainings are also available for you to review at your own pace, and they contain all of the information that was discussed today. They are located on the TRAC website under General Info & Training, then IPP Training.

As training guides are updated or new materials developed they will be added to the website.

Finally, TRAC Help Desk is available to support you and respond to your questions.